

Lancaster County Chiefs of Police Association

POLICE OFFICER

Preliminary Testing Initial Application Instructions

Please complete the "Preliminary Testing Application" and return to any of the participating Police Departments with a \$60.00 non-refundable check or money order payable to the "Lancaster County Chiefs of Police Association."

**Deadline for Submission is
4:00 p.m. Friday - August 28, 2009**

You will be notified by mail, following receipt of your application and fee, concerning the time you are to report for the Physical Fitness Assessment. This is a PASS/FAIL assessment where you must successfully PASS each event to be admitted to the Written Test.

Please review the "Physical Fitness Assessment" criteria on the form provided so you are aware of the performance expectations.

**Physical Fitness Assessment:
September 26 and/or September 27, 2009**

Written Test: October 11, 2009

(Testing locations and times will be provided as applicants advance in the process)

Please Note: Each participating agency has specifically reserved the right to require candidates to meet additional requirements or undergo additional testing as required by individual agencies' own policies and procedures. Further, participation in this process, placement on a list or the receipt of a participant's name by an agency shall not act as any guarantee of employment to any participant nor shall it obligate any agency to hire any participant.

Questions may be directed to:

Chief John O'Connell – (717) 653-1650
Chief Sam Gatchell – (717) 367-8481
Chief Todd Graeff – (717) 299-5231

Lancaster County Chiefs of Police Association

Police Officer Preliminary Testing Application *Participating Agencies*

Christiana Borough Police 10 W. Solokon Ave. Christiana PA, 17509 610-593-2234	Columbia Borough Police 308 Locust Street Columbia PA, 17512 717-684-3508	East Cocalico Twp. Police 100 Hill Rd. Denver, PA 17517 717-336-1725
East Hempfield Twp. Police 1700 Nissley Rd. Landisville, PA 17538 717-898-3103	Elizabethtown Borough Police 600 South Hanover St. Elizabethtown, PA 17022 717-367-6540	Lancaster County Prison 625 East King Street Lancaster, PA 17602 717-299-7800
Manheim Borough Police 4 South Wolf St. Manheim, PA 17545 717-665-2481	Manor Township Police 950 W. Fairway Dr. Lancaster, PA 17603 717-299-5231	Mount Joy Borough Police 21 East Main Street Mount Joy, PA 17552 717-653-1650
Northwest Regional Police 155 Merts Drive Elizabethtown, PA 17022 717-367-8481	Penn Township Police 97 N. Penryn Rd. Manheim, PA 17545 717-665-6959	Southern Regional Police 3284 Main Street Conestoga, PA 17516 717-872-0352
Susquehanna Regional Police 190 Rock Point Road Marietta, PA 17547 717-426-1158	Warwick Township Police 315 Clay Rd. Lititz PA 17543 717-626-3162	West Earl Township Police 157 W. Metzler Rd. Brownstown, PA 17508 717-859-3201
	West Hempfield Township Police 3401 Marietta Ave. Lancaster, PA 17601 717-285-2183	

**APPLICATIONS MUST BE SUBMITTED WITH A \$60.00 FEE
AND BE RECEIVED OR POSTMARKED NO LATER THAN
4:00 P.M. FRIDAY- August 28, 2009**

**MAKE CHECK OR MONEY ORDER PAYABLE TO THE:
Lancaster County Chiefs of Police Association**

(APPLICATIONS AND APPLICATION FEE MAY BE RETURNED TO ANY PARTICIPATING AGENCY LISTED)

PLACE AN (X) NEXT TO EACH DEPARTMENT TO WHICH YOU WISH TO APPLY. ELIGIBILITY WILL BE DETERMINED BASED UPON INDIVIDUAL DEPARTMENT REQUIREMENTS.

<input type="checkbox"/>	Christiana Borough	<input type="checkbox"/>	Columbia Borough	<input type="checkbox"/>	East Cocalico
<input type="checkbox"/>	East Hempfield Township	<input type="checkbox"/>	Elizabethtown Borough	<input type="checkbox"/>	Lancaster County Prison
<input type="checkbox"/>	Manheim Borough	<input type="checkbox"/>	Manor Township	<input type="checkbox"/>	Mount Joy Borough
<input type="checkbox"/>	Northwest Regional	<input type="checkbox"/>	Penn Township	<input type="checkbox"/>	Southern Regional
<input type="checkbox"/>	Susquehanna Regional	<input type="checkbox"/>	Warwick Township	<input type="checkbox"/>	West Earl Township
<input type="checkbox"/>	West Hempfield Township	<input type="checkbox"/>	ALL	<input type="checkbox"/>	

(Type or Print Legibly)

(All questions must be answered)

1.	Name (Last, First, Middle)		
2.	Present Address - (Street Address):		
	(City, State, Zip Code):		
3.	Phone Numbers (include Area Code)	Home:	Work:
4.	Mobile Phone #:		
5.	Social Security #:		
6.	Do you hold Pennsylvania ACT 120 MPOETC Certification? If so MPOETC # _____	Yes	No
7.	Are you currently enrolled in ACT 120 Training?	Yes	No
8.	Have you completed ACT 120 Training and are only in need of Final Exam?	Yes	No
9.	Do you hold a valid driver's license?	State:	Operators License Number:
10.	Are you a U. S. citizen?	Yes	No
11.	Are you a High School Graduate?	Yes	No
12.	If No, to Question 11, do you hold a G.E.D. Certificate?	Yes	No
13.	Do you hold an advanced degree(s)? If so, list:	Yes	No
14.	Will you be at least 21 years of age on or before October 11, 2009?	Yes	No
15.	Provided with this application are the requirements for Physical Fitness Assessment. I have read the Physical Fitness Assessment and understand I will be required to successfully PASS the requirements in order to continue on to the Written Testing portion of this preliminary eligibility testing process.	Yes	No
16.	Attached to this application are the Essential Elements for the position of Police Officer. Are you able to perform all of the functions of the position of Police Officer?	Yes	No
17.	<i>I hereby attest that all the information set forth on this application is true and correct to the best of my knowledge. I understand that the statements made herein are subject to the penalties of 18 PA Consolidated Statutes Annotated and ss 4904, relating to unsworn falsifications to authorities.</i>		
	APPLICANTS SIGNATURE:	DATE:	

EQUAL OPPORTUNITY EMPLOYER
Women and Minority Applicants Encouraged to Apply

PHYSICAL FITNESS ASSESSMENT

Applicants for the position of "Police Officer" must demonstrate a fitness level that would allow them to perform the essential job functions of a police officer. Applicants must perform each of the following exercises in accordance with the indicated standards. **If an applicant fails one event, they fail the entire test and will not advance to the written test.**

- 1. Verticle Jump – 15.5 inches**
- 2. Sit-ups – 30 correct sit-ups must be performed to pass this test within 1 minute.**
- 3. Push-ups - 25 correct push-ups must be performed to pass this test within 1 minute.**
- 4. 300 Meter Run - Applicant will run 300 meters on a level surface within 66 seconds.**
- 5. 1.5 Mile Run - Applicant will run a level 1.5 mile course within 15 minutes 54 seconds.**

This test battery uses the National Law Enforcement Test Battery, which has proven validity and safety. This battery of events is also known as the Cooper test, and is used in several hundred law enforcement agencies nationwide. The events chosen have undergone court scrutiny and are accepted as being job related and construct valid.

ESSENTIAL DUTIES OF A POLICE OFFICER

1. Running for several hundred yards.
2. Climbing over obstacles.
3. Crawling.
4. Pulling or carrying accident, fire or crime victims.
5. Using physical force to apprehend and subdue arrestees.
6. Withstanding prolonged exposure, as long as 12 hours, to extreme weather conditions.
7. Withstanding prolonged periods of standing or sitting.
8. Withstanding frequent exposure to stress-producing situations such as encountering persons injured or killed by accident, crime or suicide.
9. Dealing with domestic disputes.
10. Communicating with employees, tenants, patrons and the traveling public in a professional, courteous manner.
11. Dealing with verbal and physical abuse of the officer including taunts, insults and threats to the officer, family members or fellow police officers.
12. Communicating effectively with individuals suffering from trauma.
13. Operating a motor vehicle for long periods of time.
14. Using firearms effectively and being capable of successfully qualifying with department firearms (rifles, shotguns, handguns.)
15. Completing written reports in a clear, concise manner.
16. Working shifts as assigned.